



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

**STATE OF DELAWARE**  
**BOARD OF PLUMBING AND HVACR EXAMINERS**

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: [DPR.DELAWARE.GOV](http://DPR.DELAWARE.GOV)  
EMAIL: [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us)

<b>PUBLIC MEETING MINUTES:</b>	<b>BOARD OF PLUMBING &amp; HVACR EXAMINERS</b>
<b>MEETING DATE AND TIME:</b>	<b>Tuesday, October 10, 2017 at 8:30 a.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room A</b> , second floor of the Cannon
<b>MINUTES APPROVED:</b>	November 14, 2017

**MEMBERS PRESENT**

Charles Robbins, Professional Member, President  
Harold Caswell, Professional Member, Vice President  
Frank Beebe, Professional Member  
John Mills, Professional Member  
James Anderson, Public Member  
John Brady, Public Member  
Craig Tenaro, Professional Member  
Matthew Reilly, Professional Member

**MEMBERS ABSENT**

Sheila Littleton, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL**

Kevin Maloney, Deputy Attorney General  
Latonya Brown, Administrative Specialist II

**OTHERS PRESENT**

George Waweru, Applicant  
Jay "Mike" Ferrell, Drain Kings, LLC.  
David LaFazia, Delaware Technical CC

**CALL TO ORDER**

Mr. Robbins called the meeting to order at 8:35 am.

**REVIEW OF MINUTES**

A motion was made by Mr. Caswell, seconded by Mr. Beebe, to approve the September 12, 2017 minutes. The motion carried unanimously.

**UNFINISHED BUSINESS**

Proposed to Deny Hearing- 8:30 a.m  
George Waweru

The PTD hearing for Mr. Waweru went on record at 8:36 a.m., with the introduction of the board members. Mr. Waweru was sworn in at 8:40 a.m. Mr. Waweru presented the board with an explanation regarding his qualifications. A motion was made by Mr. Brady, seconded by Mr. Caswell, to leave the hearing open for further verification of work experience. The motion carried unanimously.

#### Review and Signing of the Order

##### Craig Peacock

The board reviewed and signed the order for Mr. Peacock.

#### Re-Review of Application

##### Michael Maurer

A motion was made by Mr. Brady, seconded by Mr. Caswell, to table the application of Mr. Maurer. The motion carried unanimously.

### **NEW BUSINESS**

#### Review of Examination Applications- Master HVACR & HVACR Restricted

##### Lewis Cox

A motion was made by Mr. Caswell, seconded by Mr. Mills, to table the application of Mr. Cox. The motion carried unanimously.

##### John Riffin

A motion was made by Mr. Robbins, seconded by Mr. Beebe, to approve the application of Mr. Riffin. The motion carried unanimously.

#### Review of Examination Applications- Master Plumber

##### Noah Latshaw

A motion was made by Mr. Robbins, seconded by Mr. Tenaro, to propose to deny the Master Plumber application of Mr. Latshaw. The motion carried unanimously.

##### Jason Hoard

A motion was made by Mr. Caswell, seconded by Mr. Tenaro, to propose to deny the Master Plumber application of Mr. Hoard. The motion carried unanimously.

##### Jay Michael Ferrell

A motion was made by Mr. Caswell, seconded by Mr. Mills, to approve the Master Plumber application of Mr. Ferrell. The motion carried unanimously.

##### Chris Lloyd

A motion was made by Mr. Brady, seconded by Mr. Caswell, to approve the Master Plumber application of Mr. Lloyd. Mr. Robbins recused himself from the vote. The motion carried.

#### Review of Reciprocity Applications- Master HVACR

##### John Scheer

A motion was made by Mr. Robbins, seconded by Mr. Tenaro, to table the Master HVACR application of Mr. Scheer. The motion carried unanimously.

#### Adoption of the 2017 Version of the Code

The board decided to adopt the 2017 IMC and IFC around the same time as the IPC is adopted by the Department of Public Health. Ms. Brown will reach out to Mr. Davidson and find out when he plans to adopt the IPC.

**CORRESPONDENCE**

**OTHER BUSINESS BEFORE THE BOARD**

**PUBLIC COMMENT**

**NEXT SCHEDULED MEETING**

The next board meeting will be held on November 14, 2017 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

**ADJOURNMENT**

A motion was made by Mr. Beebe, seconded Mr. Tenaro, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 10:13 am.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "LaTonya Brown". The signature is written in a cursive, flowing style.

LaTonya BROWN  
Administrative Specialist II